

Wisconsin/DOD Pollution Prevention Alliance

Meeting Minutes

Wisconsin Department of Military Affairs

27 February 2003

1. PLACE: The meeting was called to order at 1000 hours in Room 230, Headquarters Wisconsin Army National Guard, Madison, WI. Mr. Al Balliett chaired the meeting and Mr. Pete Schuster served as Recorder.
2. INTRODUCTIONS: The attendees introduced themselves for the benefit of the speaker, Ms. Mary Ann Lowndes, from WDNR.
3. AGENDA: See Attachment 1.
4. ATTENDEES: See Attachment 2.
5. REVIEW OF MINUTES: The minutes from the 12 December meeting were approved as written.

6. PRESENTATION:

Ms. Mary Ann Lowndes briefed the Alliance on the Wisconsin Storm Water Discharge Permit Program. She discussed the three main categories addressed in the Storm water Phase 2 regulations – municipal, industrial and construction area discharges. Although 10 March is the deadline for compliance with the new regulations, the Wisconsin revision to NR 216 will not be promulgated until the fall of 2003 at the earliest. Additional information on EPA Phase 2 requirements can be found at <http://www.epa.gov/owm/sw/phase2/>. The Wisconsin storm water homepage may be found at <http://www.dnr.state.wi.us/org/water/wm/nps/stormwater.htm>.

7. ACTION ITEMS:

- a. Membership Issues: Hugh McAlear reported that he had been contacted by both Scott Syzmanski, WDNR, and Ed King, Milwaukee ANG, asking that their names be removed from the Alliance list serve.
- b. Web Site Update: Jerry Rodenberg reported that he had received the success story write-up from Pete Schuster on CRI but that the WDNR Webmaster had not yet posted it the web site.
- c. Alliance Awards Update: No new recommendations submitted.

- d. Success Stories: No new success story write-ups submitted.
- e. Training Opportunities:
 - (1). Mr. Schuster mentioned that ½ day HAZWASTE refresher training will be offered at several locations around the State in the March/April timeframe. This training is available to State agencies free of charge. Mr. Schuster mentioned he is now getting the WDNR more involved in sending people to the training. But what he is looking for is a WDNR subject matter expert that could serve on the training committee to help develop the curriculum. Although Federal agencies are not eligible for free training they could attend on a fee basis.
 - (2). Mr. Phil Kaplan indicated that EPA Regions 5/7 have now scheduled a Federal Facilities EMS workshop in Kansas City, 5-7 August.
 - (3). The EPA National Risk Management Research Laboratory will offer its 'Organizational Guide to Pollution Prevention' for Region 5 entities, 22-24 July, in Cincinnati.
 - (4). Mr. Al Balliett mentioned that Ft McCoy will offer two 8-hour sessions on EMS, 17-18 September. Alliance members are invited to participate.
 - (5). Any other training opportunities can be posted on the list server at dod-wip2@great-lakes.net.
- f. Opportunity Assessments: None. Ken Delano mentioned he had been able to resolve the question at Volk Field concerning the cleanup of lead from small arms firing range rubber backstops by going back to the supplier.
- g. Historical File: Mr. Pete Schuster mentioned he had added the CY2002 Annual Achievement Report to the File as well as handouts received from a previous meeting.
- h. CY 2003 Annual Work Plan: Hugh McAlear mentioned that he had received no suggested changes to the CY 2002 Annual Work Plan to date for CY 2003. He also distributed a draft CY 2002 Annual Achievement Report to the Alliance (Attachment 3) based on the objectives in the CY 2002 Annual Work Plan. Some of the 'Met/Not Met' designations were equivocal because some objectives were not well quantified. Hugh suggested that comparing the Annual Achievement Report with the Annual Work Plan might offer some suggestions for word improvement in selecting objectives. Hugh will send out copies of both on the list serve and will solicit suggestions for improvement.

i. Miscellaneous Discussion:

(1). Hugh mentioned he had received some literature on a 5-gallon can containment and transport unit (Attachment 4). Several members indicated they were already aware of the product.

(2). Mr. Phil Kaplan indicated that he should be able to arrange for a speaker to discuss new SPCC requirements for the next meeting.

(3). It was suggested that a standard agenda item be Community Involvement activities since this is one of the Goals in the Charter.

8. TOUR: Following the main meeting, the Wisconsin Department of Military Affairs provided Alliance members a tour of their helicopter maintenance facility.

9. TASKINGS FOR THE NEXT MEETING:

- a. Update the List Serve – Hugh
- b. Send out the Annual Work Plan and Annual Achievement Report to the list serve for comments - Hugh
- c. Review the CY 2002 Work Plan and provide recommended changes for the CY 2003 Annual Work Plan to Hugh – All
- d. Line up presentation on the new SPCC rules – Phil
- e. Secure location and provide information to Hugh for the next meeting - Kevin
- f. Distribute logistics information prior to the next meeting – Hugh

10. NEXT MEETING: The next meeting is scheduled for 10:00 a.m., Thursday, 29 May 2003 in the Milwaukee area to be hosted by the Army Reserves.

Attachments:

- 1. Agenda
- 2. List of Attendees
- 3. CY 2002 Annual Achievement Report
- 4. 5-gallon can containment and transport unit